

## How to Use the Help Guide

The Intel® Education Help Guide provides step-by-step instructions for hundreds of productivity tasks in user-friendly, non-technical language. Visual images accompany each step to show how it's done.

1. **Double click Help Guide icon  on the computer to start the application.**
2. Go to the left navigation pane, which shows the contents of the Help Guide. This section has information about how to use the Help Guide. **Click the Help Guide link.**  
**Note:** To select a link, move your cursor over it. You will notice the cursor changes to a hand. 
3. **Click 1. Finding Technology Skills.**
4. **Then, click 1.1 To find a skill in the left navigation pane. Read the instructions.**
5. **Click 2. Viewing Skills While You Work.**
6. **Then, click 2.1 To view a skill in the main window. Read the instructions.**
7. **Click 2.2 To view a skill in the individual skill pop-up window. Read the instructions.**
8. **Click 2.5 To close the pop up window and return to the main window. Read the instructions.**

**Optional: You can also access the Help Guide on the Internet. To do so:**

- a) Start the web browser.
- b) Click to place your cursor in the Address or Location bar. Type <http://www.intel.com/education/>.
- c) Press the **Enter** key on your keyboard.
- d) On the left side of the page under FILTER CONTENT FOR, click **Educators**.
- e) Among the offerings for educators, click **K-12 Resources** and scroll down the page to **Intel® Education Help Guide**.
- f) Click **Explore the Help Guide** to find out about this resource.
- g) Click **View the demo** to see how Help Guide works.  
**Note:** The video will launch in a new window. Close the window after watching it.
- h) Click **Use the online Help Guide** to start using the resource.
- i) Select the version you want. Then, click **Launch Help Guide**. The Help Guide application will open in a new window.
- j) To learn how to use the Help Guide, repeat Steps 2 – 8 listed above.